



STATE OF MARYLAND

## Community Health Resources Commission

45 Calvert Street, Annapolis, MD 21401, Room 336

---

Larry Hogan, Governor – Boyd K. Rutherford, Lt. Governor

John A. Hurson, Chairman – Mark Luckner, Executive Director

### **Content Requirements for CHRC Final Reports**

The final report submitted to the CHRC should include the following:

1. Overview: Describe the overall goals of the project. What were the expected deliverables? Where the expected goals achieved?
2. Strategies, activities and results: Describe the major activities of the program and the key accomplishments that were achieved. Provide a narrative description of the program's process and outcome metrics and their impact on the target population.
3. Success Stories: Provide program success stories of patients/clients served by the program.
4. Challenges faced: Describe the challenges that led to any goals not being met.
5. Lessons Learned: Describe lessons learned through the implementation of this program externally (i.e. in the media, academic journals, newsletters, etc.). Were any cost savings/avoidance realized through the intervention?
6. Further program dissemination: Describe plans for dissemination of the results of the program either directly to community members or through the media. Is there any assistance you would like from CHRC in communicating the impact of your program to external audiences?
7. Post-grant sustainability: Will this program be sustained now that CHRC support is expended? Please identify the sources of funds that will be used to continue providing program services. Did the CHRC grant leverage additional funding? Please identify sources of additional funds.